

2026

Summary of Benefits

HAP Medicare Advantage | PPO Plan

January 1, 2026 - December 31, 2026



HAP Member Assist (PPO)



**Michigan's home
for health insurance™**



Pre-Enrollment Checklist PPO

Before making an enrollment decision, it is important that you fully understand our benefits and rules.

If you have any questions, you can call and speak to a customer service representative at:
(888) 658-2536 (TTY: 711)

April 1 through Sept. 30: Monday - Friday, 8 a.m. to 8 p.m.

Oct. 1 through March 31: seven days a week, 8 a.m. to 8 p.m.

Understanding the Benefits

- ☐ Review the full list of benefits found in the Evidence of Coverage (EOC), especially for those services that you routinely see a doctor. Visit **hap.org/medicare** or call **(888) 658-2536 (TTY: 711)** to view a copy of the EOC.
- ☐ Review the provider directory (or ask your doctor) to make sure the doctors you see now are in the network. If they are not listed, it means you will likely have to select a new doctor.
- ☐ Review the pharmacy directory to make sure the pharmacy you use for any prescription medicines is in the network. If the pharmacy is not listed, you will likely have to select a new pharmacy for your prescriptions.
- ☐ Review the List of Covered Drugs (Formulary). It tells you which Part D prescription drugs are covered under the Part D benefit. The formulary also tells you if there are any rules that restrict coverage for your drugs. To get the most complete and current information about which drugs are covered, visit **hap.org/medicare** or call Customer Service at the phone number above.

Understanding Important Rules

- ☐ **Effect on Current Coverage.** If you are currently enrolled in a Medicare Advantage plan, your current Medicare Advantage healthcare coverage will end once your new Medicare Advantage coverage starts. If you have Tricare, your coverage may be affected once your new Medicare Advantage coverage starts. Please contact Tricare for more information. If you have a Medigap plan, once your Medicare Advantage coverage starts, you may want to drop your Medigap policy because you will be paying for coverage you cannot use.
- ☐ In addition to your monthly plan premium, you must continue to pay your Medicare Part B premium. This premium is normally taken out of your Social Security check each month.
- ☐ Benefits, premiums and/or copayments/coinsurance may change on January 1, 2026.
- ☐ Our PPO plans allow you to see providers outside of our network (non-contracted providers). However, while we will pay for covered services provided by a non-contracted provider, the provider must agree to treat you. Except in an emergency or urgent situations, non-contracted providers may deny care. In addition, you will pay a higher copay for services received by non-contracted providers.

Health Alliance Plan (HAP) has HMO, HMO-POS, PPO plans with Medicare contracts.
Enrollment depends on contract renewal.

SECTION I - INTRODUCTION TO SUMMARY OF BENEFITS

The benefit information provided is a summary of what we cover and what you pay. It does not list every service that we cover or list every limitation or exclusion. To get a complete list of services we cover, call us and ask for the “**Evidence of Coverage**.” You can also see the Evidence of Coverage on our website, www.hap.org/forms.

You have choices about how to get your Medicare benefits

- One choice is to get your Medicare benefits through Original Medicare (fee-for-service Medicare). Original Medicare is run directly by the Federal government.
- Another choice is to get your Medicare benefits by joining a Medicare health plan (such as **HAP Member Assist (PPO)**).

Tips for comparing your Medicare choices

This Summary of Benefits booklet gives you a summary of what **HAP Member Assist (PPO)** covers and what you pay.

- If you want to compare our plan with other Medicare health plans, ask the other plans for their Summary of Benefits booklets. Or use the Medicare Plan Finder on www.medicare.gov/plan-compare.
- If you want to know more about the coverage and costs of Original Medicare, look in your current “**Medicare & You**” handbook. View it online at www.medicare.gov/medicare-and-you or get a copy by calling 1-800-MEDICARE (1-800-633-4227), 24 hours a day, 7 days a week. TTY users should call 1-877-486-2048.

Sections in this booklet

- Things to Know About **HAP Member Assist (PPO)**.
- Monthly Premium, Deductible, and Limits on How Much You Pay for Covered Services.
- Covered Medical and Hospital Benefits.
- Covered Prescription Drug Benefits.

This document is available in other formats such as large print.

This document may be available in a non-English language. For additional information, call us at 1-888-658-2536, (TTY: 711).

Things to Know About HAP Member Assist (PPO)

Hours of Operation & Contact Information

- From October 1 to March 31, we’re open 8 a.m. – 8 p.m. Eastern Time, 7 days a week.
- From April 1 to September 30, we’re open 8 a.m. – 8 p.m. Eastern Time, Monday through Friday.
- If you are a member of this plan, call us at 1-888-658-2536, (TTY: 711).
- If you are not a member of this plan, call us at 1-888-441-0482, (TTY: 711).
- Our website: www.hap.org/medicare.

Who can join?

To join **HAP Member Assist (PPO)**, you must be entitled to Medicare Part A, be enrolled in Medicare Part B, and you must live in our service area. The service area for **HAP Member Assist (PPO)** includes the following counties in Michigan: Allegan, Antrim, Arenac, Barry, Bay, Berrien, Branch, Calhoun, Charlevoix, Clare, Clinton, Crawford, Eaton, Genesee, Gladwin, Grand Traverse, Gratiot, Hillsdale, Huron, Ingham, Ionia, Iosco, Isabella, Jackson, Kalamazoo, Kalkaska, Kent, Lake, Lapeer, Leelanau, Lenawee, Livingston, Macomb, Manistee, Mason, Mecosta, Midland, Missaukee, Monroe, Montcalm, Muskegon, Newaygo, Oakland, Oceana, Ogemaw, Osceola, Otsego, Ottawa, Roscommon, Saginaw, Sanilac, Shiawassee, St. Clair, Tuscola, Van Buren, Washtenaw and Wayne.

Which doctors, hospitals, and pharmacies can I use?

HAP Member Assist (PPO) has a network of doctors, hospitals, pharmacies, and other providers. As a member of our plan, you can choose to receive care from out-of-network providers. Our plan will cover services from either in-network or out-of-network providers, as long as the services are covered benefits and medically necessary. If you use the providers that are not in our network, the plan may not pay for these services.

You must generally use network pharmacies to fill your prescriptions for covered Part D drugs.

You can see our plan's provider and pharmacy directory at our website (hap.providerlookuponlinesearch.com/search).

Or, call us and we will send you a copy of the provider and pharmacy directories.

What do we cover?

Like all Medicare health plans, we cover everything that Original Medicare covers – and *more*.

HAP Member Assist (PPO) is designed for individuals who have Medicare and qualify for the Part D Low-Income Subsidy (LIS), also known as Extra Help, but do not qualify for Medicaid.

- Our plan members get *all* of the benefits covered by Original Medicare. For Medicare covered benefits, you will pay less in our plan than you would in Original Medicare.
- Our plan members also get *more than what* is covered by Original Medicare. Some of the extra benefits are outlined in the booklet.
- HAP Member Assist (PPO) is a Medicare health plan with a Medicare contract. Enrollment depends on contract renewal.

We cover Part D drugs. In addition, we cover Part B drugs including chemotherapy and some drugs administered by your provider.

- You can see the complete plan formulary (list of Part D prescription drugs) and any restrictions on our website, <https://www.hap.org/medicare/member-resources/prescription-coverage/formulary-drug-list>.
- Or, call us and we will send you a copy of the formulary.

How will I determine my drug costs?

Our plan groups each medication into one of 5 "tiers." You will need to use your formulary to locate what tier your drug is on to determine how much it will cost you. The amount you pay depends on the drug's tier and what stage of the benefit you have reached and any "Extra Help" you may receive. Later in this document we discuss the benefit stages that occur: Initial Coverage and Catastrophic Coverage.

**If you have any questions about this plan's benefits or costs, please contact
HAP Member Assist (PPO) Plan for details.**

SECTION II - SUMMARY OF BENEFITS

HAP Member Assist (PPO)

MONTHLY PREMIUM, DEDUCTIBLE, AND LIMITS ON HOW MUCH YOU PAY FOR COVERED SERVICES

Monthly Plan Premium	\$0 - \$8.80 monthly plan premium for HAP Member Assist (PPO) depending on your level of "Extra Help". You must continue to pay your Medicare Part B premium.
Deductible	Medical Deductible: \$0. Prescription Drug Deductible: \$0 - \$615. \$0 deductible if you receive "Extra Help". If you do not receive "Extra Help", refer to your Evidence of Coverage (EOC).
Maximum Out-of-Pocket Responsibility	Your yearly limit(s) in this plan: • \$5,200 for services you receive from in and out-of-network providers combined. If you reach the limit on out-of-pocket costs, you keep getting covered hospital and medical services and we will pay the full cost for the rest of the year. Please note that you will still need to pay your monthly premiums and cost-sharing for your Part D prescription drugs.

COVERED MEDICAL AND HOSPITAL BENEFITS

Inpatient Hospital Care	<u>In-Network:</u> Days 1-5: \$250 Copay per day for each admission. Days 6-90: \$0 Copay per day. Our plan covers an unlimited number of days for an inpatient hospital stay. Prior authorization rules may apply. <u>Out-of-Network:</u> 20% Coinsurance per stay. Our plan covers an unlimited number of days for an inpatient hospital stay. Prior authorization rules may apply.
Outpatient Hospital Services	<u>In-Network:</u> \$200 Copay per visit for surgical services. \$100 Copay per visit for non-surgical services. Prior authorization rules may apply. <u>Out-of-Network:</u> 20% Coinsurance per visit. Prior authorization rules may apply.
Ambulatory Surgical Center	<u>In-Network:</u> \$150 Copay per visit. Prior authorization rules may apply. <u>Out-of-Network:</u> 20% Coinsurance per visit. Prior authorization rules may apply.
Doctor's Office Visits	<u>In-Network:</u> Primary care physician visit: \$0 Copay per visit. Specialist visit: \$30 Copay per visit. <u>Out-of-Network:</u> 20% Coinsurance per visit.

COVERED MEDICAL AND HOSPITAL BENEFITS	
Preventive Care	<u>In-Network:</u> \$0 Copay per visit. <u>Out-of-Network:</u> 20% Coinsurance per visit.
Emergency Care (world-wide)	<u>In-Network and Out-of-Network:</u> \$130 Copay per visit. Copay waived if admitted to the hospital.
Urgently Needed Services (world-wide)	<u>In-Network and Out-of-Network:</u> \$45 Copay per visit.
Diagnostic Tests, Lab and Radiology Services, and X-Rays (<i>Costs for these services may be different if received in an outpatient surgery setting</i>)	<u>In-Network:</u> \$65 Copay for other outpatient diagnostic tests. \$200 Copay for outpatient diagnostic radiological services (e.g. CT, MRI, PET, Nuclear Medicine studies, etc.) \$0 Copay for laboratory tests. \$35 Copay for standard routine x-rays. \$25 Copay for each Medicare-covered visit for therapeutic radiation therapy or chemotherapy. Prior authorization rules may apply. <u>Out-of-Network:</u> 20% Coinsurance per test/visit. Prior authorization rules may apply.
Hearing Services	<u>In-Network:</u> \$0 Copay for Medicare-covered hearing exam from a primary care provider. \$30 Copay for Medicare-covered hearing exam from a specialty care provider. <u>You must use NationsHearing for the following services:</u> \$0 Copay for routine hearing exam (up to 1 every year).

COVERED MEDICAL AND HOSPITAL BENEFITS

	Hearing Aid (up to 2 hearing aids every year): \$0 - \$1,575 Copay. <u>Out-of-Network:</u> 20% Coinsurance for Medicare-covered hearing exam.
Dental Services	<u>In-Network:</u> \$0 Copay for Medicare-covered dental services from a primary care provider. \$30 Copay for Medicare-covered dental services from a specialty care provider. <u>You must use a Delta Dental PPO provider for the following services:</u> \$0 Copay for the following dental services: 2 oral exams, 2 cleanings or 2 periodontal cleanings, 2 fluoride treatments, brush biopsy, 1 set of bitewings per year, simple extractions, oral surgery, root canals, fillings, onlays, crowns, crown repairs, bridges and bridge repairs. See the EOC for more details on this benefit. Maximum benefit of \$2,000 per calendar year for all dental services. <u>Out-of-Network:</u> 20% Coinsurance for Medicare-covered dental services.
Vision Services	<u>In-Network:</u> \$0 Copay for Medicare covered eye exams from a primary care provider. \$30 Copay for Medicare covered eye exams from a specialty care provider. \$0 Copay for Medicare-covered standard eye wear after cataract surgery. <u>You must use EyeMed for the following services:</u> \$0 Copay for routine eye exam (up to 1 visit every year). The plan has a \$150 allowance every calendar year for contact lenses and eyeglasses (lenses and frames).

COVERED MEDICAL AND HOSPITAL BENEFITS	
	A 20% discount applies for any balance over the \$150 allowance. <u>Out-of-Network:</u> 20% Coinsurance for Medicare-covered vision services.
Mental Health Services	<u>In-Network:</u> \$15 Copay per visit for outpatient mental health therapy. \$250 Copay for days 1-5 for inpatient mental health care in a psychiatric hospital. \$0 Copay for days 6-90 for inpatient mental health care in a psychiatric hospital. Our plan covers 190 lifetime days for an inpatient mental health hospital stay. Prior authorization rules may apply. <u>Out-of-Network:</u> 20% Coinsurance per visit. Our plan covers 190 lifetime days for an inpatient mental health hospital stay. Prior authorization rules may apply.
Skilled Nursing Facility (SNF)	<u>In-Network:</u> Days 1-20: \$0 Copay per day. Days 21-100: \$218 Copay per day. Prior authorization rules may apply. <u>Out-of-Network:</u> 20% Coinsurance per day. Prior authorization rules may apply.
Physical Therapy, Occupational Therapy, and Speech Therapy	<u>In-Network:</u> \$20 Copay for therapy services per visit. Prior authorization rules may apply. <u>Out-of-Network:</u> 20% Coinsurance for therapy services per visit. Prior authorization rules may apply.

COVERED MEDICAL AND HOSPITAL BENEFITS

Ambulance	<u>In-Network and Out-of-Network:</u> \$300 Copay for Medicare-covered ambulance services per trip. Must have prior authorization for non-emergency ambulance services.
Transportation	\$0 Copay for 12 one-way trips. Please contact Customer Service for information on how to arrange transportation.
Medicare Part B Drugs	<u>In-Network:</u> 0% - 20% Coinsurance for Part B drugs, including chemotherapy drugs. Step therapy requirements may apply to certain Part B drugs. Insulins covered under Medicare Part B are subject to a Coinsurance cap of \$35 for one month's supply of insulin with no deductible. Prior authorization rules may apply. <u>Out-of-Network:</u> 20% Coinsurance for Part B drugs. Step therapy requirements may apply to certain Part B drugs. Insulins covered under Medicare Part B are subject to a Coinsurance cap of \$35 for one month's supply of insulin with no deductible. Prior authorization rules may apply.

PRESCRIPTION DRUG BENEFITS

Important Message About What You Pay for Vaccines - Our plan covers most Part D vaccines at no cost to you, even if you haven't paid your deductible. Call Customer Service for more information.

Important Message About What You Pay for Insulin - You won't pay more than \$35 for a one-month supply of each insulin product covered by our plan, no matter what cost-sharing tier it's on.

Important Message About Medicare Prescription Payment Plan - The Medicare Prescription Payment Plan is a payment option that works with your current drug coverage, and it can help you manage your drug costs by spreading them across monthly payments that vary throughout the year (January – December). To learn more about this payment option, please contact us at 1-866-845-1803, (TTY: 1 (800) 716-3231) or visit Medicare.gov.

Prescription Drug Deductible

\$615 (applies to all tiers)

Initial Coverage

You will pay the following until your total yearly drug costs reach \$2,100. Total yearly drug costs are the total drug costs paid by both you and our Part D plan

Standard Retail Cost-Sharing

Tier	One-month supply	Two-month supply	Three-month supply
Tier 1 (Preferred Generic)	\$9 Copay	\$18 Copay	\$27 Copay
Tier 2 (Generic)	\$16 Copay	\$32 Copay	\$48 Copay
Tier 3 (Preferred Brand)	20% Coinsurance	20% Coinsurance	20% Coinsurance
Tier 4 (Non-Preferred Drug)	42% Coinsurance	42% Coinsurance	42% Coinsurance
Tier 5 (Specialty Tier)	25% Coinsurance	Not Applicable	Not Applicable

Preferred Retail Cost-Sharing

Tier	One-month supply	Two-month supply	Three-month supply
Tier 1 (Preferred Generic)	\$0 Copay	\$0 Copay	\$0 Copay
Tier 2 (Generic)	\$10 Copay	\$20 Copay	\$30 Copay
Tier 3 (Preferred Brand)	18% Coinsurance	18% Coinsurance	18% Coinsurance
Tier 4 (Non-Preferred Drug)	40% Coinsurance	40% Coinsurance	40% Coinsurance
Tier 5 (Specialty Tier)	25% Coinsurance	Not Applicable	Not Applicable

	Standard Mail Order Cost-Sharing			
	Tier	One-month supply	Two-month supply	Three-month supply
	Tier 1 (Preferred Generic)	\$9 Copay	\$18 Copay	\$27 Copay
	Tier 2 (Generic)	\$16 Copay	\$32 Copay	\$48 Copay
	Tier 3 (Preferred Brand)	20% Coinsurance	20% Coinsurance	20% Coinsurance
	Tier 4 (Non-Preferred Drug)	42% Coinsurance	42% Coinsurance	42% Coinsurance
	Tier 5 (Specialty Tier)	25% Coinsurance	Not Applicable	Not Applicable
	Preferred Mail Order Cost-Sharing			
	Tier	One-month supply	Two-month supply	Three-month supply
	Tier 1 (Preferred Generic)	\$0 Copay	\$0 Copay	\$0 Copay
	Tier 2 (Generic)	\$10 Copay	\$20 Copay	\$0 Copay
	Tier 3 (Preferred Brand)	18% Coinsurance	18% Coinsurance	18% Coinsurance
	Tier 4 (Non-Preferred Drug)	40% Coinsurance	40% Coinsurance	40% Coinsurance
	Tier 5 (Specialty Tier)	25% Coinsurance	Not Applicable	Not Applicable
	Your cost-sharing may be different if you use a Long Term Care pharmacy, or an out-of-network pharmacy, or if you purchase a long-term supply (up to 31 days) of a drug. Please call us or see the plan's "Evidence of Coverage" on our website (www.hap.org/forms) for complete information about your costs for covered drugs			
	Catastrophic Amount	After your yearly out-of-pocket drug costs (including drugs purchased through your retail pharmacy and through mail order) reach \$2,100, you pay: • During this payment stage, the plan pays the full cost for your covered Part D drugs. You pay nothing.		

ADDITIONAL COVERED BENEFITS	
Acupuncture	<u>In-Network:</u> \$0 Copay for acupuncture services for chronic low back pain from a primary care physician per visit, 20 visit limit. Prior authorization rules may apply. \$30 Copay for acupuncture services for chronic low back pain from a specialist provider per visit, 20 visit limit. Prior authorization rules may apply. <u>Out-of-Network:</u> 20% Coinsurance for acupuncture services per visit, 20 visit limit.
Chiropractic Care	<u>In-Network:</u> \$15 Copay for each covered chiropractic services visit. • Manual manipulation of the spine to correct subluxation. • Routine care covered for one office visit per year performed by a chiropractor. \$35 Copay for one set of chiropractic x-rays every year performed by a chiropractor. <u>Out-of-Network:</u> 20% Coinsurance for chiropractic care per visit.
Companion Care	Not Covered.
Diabetes Management	<u>In-Network:</u> \$0 Copay per visit. <u>Out-of-Network:</u> 20% Coinsurance for diabetes management per visit.
Diabetes Supplies and Services	<u>In-Network:</u> \$0 Copay per visit. \$0 Copay for continuous glucose monitors (CGM) obtained at a pharmacy). <u>Out-of-Network:</u> 20% Coinsurance for diabetes supplies and services and CGM per visit.
Dialysis Treatments	<u>In-Network or Out-of-Network:</u> 20% Coinsurance for each Medicare-covered outpatient dialysis treatment.
Durable Medical Equipment (CGM, wheelchairs, oxygen, etc.)	<u>In-Network or Out-of-Network:</u> 20% Coinsurance per item from a DME provider. Prior authorization rules may apply.
Fitness	\$0 Copay for the fitness benefit. You must use SilverSneakers.

ADDITIONAL COVERED BENEFITS	
Flex Card	\$116 allowance per quarter with rollover to next quarter for OTC, healthy food/produce* (for eligible members) from our OTC online catalog or from a retail store and copay assistance for Medicare covered plan services (excludes supplemental benefits, copays from a vendor and prescription drugs). *This benefit is a special supplemental benefit for the chronically ill (SSBCI) and is made available to members with one or more qualifying chronic conditions. Not all members will qualify for this benefit. Qualifying chronic conditions include but are not limited to diabetes, cardiovascular disorders, chronic lung disorders, cancer, and dementia. For a complete list of qualifying chronic conditions please see the plan's Evidence of Coverage (EOC).
Foot Care <i>(podiatry services)</i>	<u>In-Network:</u> \$0 Copay for preventive podiatry services condition specific for diabetes per visit. \$30 Copay for all other podiatry services per visit. <u>Out-of-Network:</u> 20% Coinsurance per visit.
Home-Delivered Meals	\$0 Copay for 28 home-delivered meals/14 days upon discharge after a hospital admission. Limited to two discharges.
Home Health Agency Care	<u>In-Network:</u> \$0 Copay for home health agency care. <u>Out-of-Network:</u> 20% Coinsurance per visit.
Hospice	When you enroll in a Medicare-certified hospice program, your hospice services and your Part A and Part B services related to your terminal prognosis are paid for by Original Medicare, not HAP Member Assist (PPO). \$0 Copay for a one-time only hospice consultation with a primary care physician.
Outpatient Substance Abuse	<u>In-Network:</u> \$15 Copay per visit. <u>Out-of-Network:</u> 20% Coinsurance per visit.
Over-the-Counter (OTC) Items	Flex Card Benefit available.

ADDITIONAL COVERED BENEFITS	
Personal Emergency Response System (PERS)	Not Covered.
Prosthetic Devices <i>(braces, artificial limbs, etc.)</i>	<u>In-Network or Out-of-Network:</u> 20% Coinsurance per item. Prior authorization rules may apply.
Telemedicine	\$0 Copay per visit. You must use Amwell.
Visitor/Traveler Benefit	Enjoy in-network cost-sharing on plan-covered benefits when you visit any Medicare-participating provider in any of the 49 states outside of Michigan for up to 12 months.

DISCLAIMERS

You can get this document for free in other formats, such as large print or audio. Call 1-888-658-2536, (TTY: 711). The call is free. April 1 through Sept. 30: Monday - Friday, 8 a.m. to 8 p.m., Oct. 1 through March 31: seven days a week, 8 a.m. to 8 p.m.

HAP Member Assist (PPO) is a Medicare health plan with a Medicare contract. Enrollment depends on contract renewal.

This information is not a complete description of benefits. Contact the plan for more information. Limitations, Copayments, and restrictions may apply. Benefits, premiums and/or Copayments/Coinsurance may change on January 1 of each year.

You must continue to pay your Medicare Part B premium.

The formulary, pharmacy network, and/or provider network may change at any time. You will receive notice when necessary.

Out-of-network/non-contracted providers are under no obligation to treat Plan members, except in emergency situations. Please call our Customer Service number or see your "Evidence of Coverage" for more information, including the cost-sharing that applies to out-of-network services.



Nondiscrimination Notice

Health Alliance Plan of Michigan (HAP) complies with applicable federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability or sex. HAP does not exclude people or treat them differently because of race, color, national origin, age, disability or sex.

HAP provides:

- **Free aids and services to help people communicate effectively with us**
 - Qualified sign language interpreters
 - Written information in other formats (large print, audio, accessible electronic formats, others)
- **Free language services to people whose primary language is not English**
 - Qualified interpreters
 - Information written in other languages

If you need these services, contact HAP's customer service manager:

General - (800) 422-4641 (TTY: 711) **Medicare** - (800) 801-1770 (TTY: 711)

Hours are 8 a.m. to 8 p.m., Seven Days a Week (Oct. 1 – March 31) and
8 a.m. to 8 p.m., Monday through Friday (April 1 - Sept. 30)

If you believe that HAP has failed to provide these services or discriminated on the basis of race, color, national origin, age, disability or sex, you can file a grievance with HAP's Appeal & Grievance team. Use the information below:

- **Mail:** 1414 E. Maple Rd., Troy, Michigan 48083
- **Phone:** **General** - (800) 422-4641 (TTY: 711)
Medicare - (800) 801-1770 (TTY: 711)
- **Fax:** (313) 664-5866

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights.

- **Online:** Use the Office for Civil Rights' Complaint Portal Assistant at:
ocrportal.hhs.gov/ocr/portal/lobby.jsf
- **Mail:** U.S. Department of Health and Human Services, 200 Independence Avenue SW., Room 509F, HHH Building, Washington, DC 20201.
- **Phone:** (800) 368-1019 or TTY: (800) 537-7697.

Complaint forms are also available at www.hhs.gov/ocr/filing-with-ocr/

Notice of Availability of Language Assistance Services and Auxiliary Aids

ENGLISH:

ATTENTION: If you speak English, free language assistance services are available to you. Appropriate auxiliary aids and services to provide information in accessible formats are also available free of charge. Call 1-800-801-1770 (TTY:711) or speak to your provider.

SPANISH:

ATENCIÓN: Si habla español, los servicios de asistencia con el idioma están disponibles para usted sin cargo. También se encuentran disponibles de forma gratuita ayudas y servicios auxiliares adecuados para proporcionar información en formatos accesibles. Llame al 1-800-801-1770 (TTY: 711) o hable con su proveedor.

ARABIC:

انتباه: إذا كنت تتحدث اللغة العربية، فستتوفر لك خدمات المساعدة اللغوية المجانية. تتوفر أيضًا المساعدات وخدمات المساعدة مناسبة لتوفير المعلومات بتنسيقات يمكن الوصول إليها مجانًا. اتصل على الرقم الآتي: 1-800-801-1770 (الهاتف النصي: 711) أو تحدث إلى مقدم الخدمة.

CHINESE TRADITIONAL:

請注意：如果您說中文，您可以免費獲得語言協助服務。另免費提供適當的輔助工具和服務並以無障礙格式提供資訊。請致電 1-800-801-1770 (TTY: 711)或聯絡您的提供者。

CHINESE SIMPLIFIED:

请注意：如果您说中文，您可以免费获得语言协助服务。另免费提供适当的辅助工具和服务并以无障碍格式提供信息。请致电 1-800-801-1770 (TTY: 711)或联系您的提供者。

ARAMAIC:

[illegible]

VIETNAMESE:

CHÚ Ý: Nếu quý vị nói tiếng Việt, chúng tôi có cung cấp dịch vụ hỗ trợ ngôn ngữ miễn phí cho quý vị. Các dịch vụ và sự hỗ trợ bổ sung thích hợp để cung cấp thông tin ở định dạng dễ tiếp cận cũng được cung cấp miễn phí. Hãy gọi 1-800-801-1770 (TTY:711) hoặc trao đổi với nhà cung cấp dịch vụ của quý vị.

ALBANIAN:

VËMENDJE: Nëse flisni shqip, ju ofrohen shërbime falas për ndihmë gjuhësore. Gjithashtu, ofrohen falas ndihma dhe shërbimet ndihmëse përkatëse për të ofruar informacione në formate të aksesueshme. Telefononi në numrin 1-800-801-1770 (TTY:711) ose flisni me ofruesin tuaj të shërbimit.

KOREAN:

주의 사항: 한국어를 구사하시는 경우, 무료 언어 지원 서비스를 이용하실 수 있습니다. 액세스 가능한 형식으로 정보를 제공하기 위해 적절한 보조 도구 및 서비스도 무료로 제공됩니다. 1-800-801-1770 (TTY: 711)으로 전화하거나 서비스 제공자에게 문의하십시오.



BENGALI:

মনোযোগ: আপনি যদি বাংলা ভাষায় কথা বলেন তবে বিনামূল্যে ভাষা সহায়তা পরিষেবা আপনার জন্য উপলব্ধ। অ্যাক্সেসযোগ্য ফরম্যাটে তথ্য প্রদানের জন্য উপযুক্ত সহায়ক সাহায্য এবং পরিষেবাগুলিও বিনামূল্যে পাওয়া যায়। 1-800-801-1770 (TTY:711) নম্বরে কল করুন বা আপনার প্রদানকারীর সাথে কথা বলুন।

POLISH:

UWAGA: Osoby mówiące po polsku mogą skorzystać z bezpłatnej pomocy językowej. Odpowiednie materiały pomocnicze i usługi zapewniające informacje w dostosowanych formatach są również dostępne bezpłatnie. Należy zadzwonić pod numer 1-800-801-1770 (TTY: 711) lub porozmawiać z lekarzem prowadzącym.

GERMAN:

HINWEIS: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlose Sprachassistenzen zur Verfügung. Entsprechende Hilfsmittel und Dienste zur Bereitstellung von Informationen in barrierefreien Formaten stehen ebenfalls kostenlos zur Verfügung. Rufen Sie unter 1-800-801-1770 (TTY:711) an oder sprechen Sie mit Ihrem Dienstleister.

ITALIAN:

ATTENZIONE: Se parli italiano, sono a tua disposizione servizi gratuiti di assistenza linguistica. Sono inoltre disponibili gratuitamente ausili e servizi adeguati per fornire informazioni in formati accessibili. Chiama il numero 1-800-801-1770 (TTY:711) o parla con il tuo fornitore.

JAPANESE:

ご案内: 日本語を話される方の場合、無料で言語支援サービスをご利用いただけます。また、情報をわかりやすい形式でご提供するための補助機器やサービスも無料でご利用いただけます。詳しくは、1-800-801-1770 (TTY: 711) までお電話いただくか、担当の医療提供者にご相談ください。

RUSSIAN:

ВНИМАНИЕ: Если вы говорите на русском языке, вам могут предоставить бесплатные услуги перевода. Соответствующие вспомогательные средства и услуги по предоставлению информации в доступных форматах также можно получить бесплатно. Позвоните по номеру 1-800-801-1770 (TTY:711) или обратитесь к своему врачу.

SERBIAN:

PAŽNJA: Ako govorite srpski, dostupne su vam besplatne usluge jezičke pomoći. Odgovarajuća pomoćna sredstva i usluge za pružanje informacija u pristupačnim formatima takođe su dostupni besplatno. Pozovite 1-800-801-1770 (TTY:711) ili se obratite pružaocu usluga.

TAGALOG:

PAUNAWA: Kung nagsasalita ka ng Tagalog, magagamit mo ang mga libreng serbisyo sa tulong sa wika. Makukuha rin nang libre ang mga naaangkop na pantulong na suporta at serbisyo upang magbigay ng impormasyon sa mga naa-access na format. Tumawag sa 1-800-801-1770 (TTY: 711) o makipag-usap sa iyong provider.



Notice of Privacy Practices

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

HAP
Alliance Health and Life Insurance Company®
Effective October 21, 2024

Your protected health information

PHI stands for protected health information. PHI can be used to identify you. It includes information such as your name, age, sex, address and member ID number, as well as your:

- Physical or mental health
- Health care services
- Payment for care

You can ask HAP to give your PHI to people you choose. To do this, fill out our release form. You can find it at hap.org/privacy.

Your privacy

Keeping your PHI safe is important to HAP. We're required by law to keep your PHI private. We must also tell you about our legal duties and privacy practices. This notice explains:

- How we use information about you
- When we can share it with others
- Your rights related to your PHI
- How you can use your rights

When we use the term "HAP," "we" or "us" in this notice, we're referring to HAP and its subsidiaries. This includes Alliance Health and Life Insurance Company.

How we protect your PHI

We protect your PHI in written, spoken and electronic form. Our employees and others who handle your information must follow our policies on privacy and technology use. Anyone who starts working for HAP must state that they have read these policies. And they must state that they will protect your PHI even after they leave HAP. Our employees and contractors can only use the PHI necessary to do their jobs. And they may not use or share your information except in the ways outlined in this notice.

Our use and disclosure of your PHI must comply with both Michigan and federal privacy laws regulations. There are also Michigan and federal laws and regulations that place additional restrictions on the use and disclosure of certain types of PHI, including PHI about mental health, substance abuse, HIV/AIDS conditions, and certain genetic information.



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For example, in most cases your written consent is needed before using or disclosing psychotherapy notes (if recorded or maintained by us), documents related to your use of Suboxone, sending you marketing information about 3rd party products or services for which we are receiving direct or indirect payment, or the sale of medical information about you, unless it is otherwise allowed by law. Your consent can always be revoked in writing, but it will not apply to any uses or disclosures that were made before you revoked your consent.

How we use or share your PHI

We only share your information with those who must know for:

- Treatment
- Payments
- Business tasks

Treatment

We may share your PHI with your doctors, hospitals or other providers to help them:

- Provide treatment. For example, if you're in the hospital, we may let them see records from your doctor.
- Manage your health care. For example, we might talk to your doctor to suggest a HAP program that could help improve your health.

Payment

We may use or share your PHI to help us figure out who must pay for your medical bills. We may also use or share your PHI to:

- Collect premiums
- Determine which benefits you can get
- Figure out who pays when you have other insurance

Business tasks

As allowed by law, we may share your PHI with:

- Companies affiliated with HAP
- Other companies that help with HAP's everyday work
- Others who help provide or pay for your health care

We may share your information with others who help us do business. If we do, they must keep your information private and secure. And they must return or destroy it when they no longer need it for our business.

It may be used to:

- Evaluate how good care is and how much it improves. This may include provider peer review.
- Make sure health care providers are qualified and have the right credentials.
- Review medical outcomes.
- Review health claims.
- Prevent, find and investigate fraud and abuse.
- Decide what is covered by your policy and how much it will cost. But, we are not allowed to use or share genetic information to do that.
- Do pricing and insurance tasks.
- Help members manage their health care and get help managing their care.
- Communicate with you about treatment options or other health-related benefits and services.
- Do general business tasks, such as quality reviews and customer service.



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Other permitted uses

We may also be permitted or required to share your PHI:

With you

- To tell you about medical treatments and programs or health-related products and services that may interest you. For example, we might send you information on how to stop smoking or lose weight.
- For health reminders, such as refilling a prescription or scheduling tests to keep you healthy or find diseases early.
- To contact you, by phone or mail, for surveys. For example, each year we ask our members about their experience with HAP.

With a friend or family member

- With a friend, family member or other person who, by law, may act on your behalf. For example, parents can get information about their children covered by HAP.
- With a friend or family member in an unusual situation, such as a medical emergency, if we think it's in your best interests. For example, if you have an emergency in a foreign country and can't contact us directly. In that case, we may speak with a friend or family member who is acting on your behalf.
- With someone who helps pay for your care. For example, if your spouse contacts us about a claim, we may tell him or her whether the claim has been paid.

With the government

- For public health needs in the case of a health or safety threat such as disease or a disaster.
- For U.S. Food and Drug Administration investigations. These might include probes into harmful events, product defects or product recalls.
- For health oversight activities authorized by law.
- For court proceedings and law enforcement uses.
- With the police or other authority in case of abuse, neglect or domestic violence.
- With a coroner or medical examiner to identify a body, find out a cause of death or as authorized by law. We may also share member information with funeral directors.
- To comply with workers' compensation laws.
- To report to state and federal agencies that regulate HAP and its subsidiaries. These may include the:
 - U.S. Department of Health and Human Services
 - Michigan Department of Insurance and Financial Services
 - Michigan Department of Health and Human Services
 - Federal Centers for Medicare and Medicaid Services
- To protect the U.S. president.

For research or transplants

- For research purposes that meet privacy standards. For example, researchers want to compare outcomes for patients who took a certain drug and must review a series of medical records.
- To receive, bank or transplant organs, eyes or tissue.

With your employer or plan sponsor

We may use or share your PHI with an employee benefit plan through which you get health benefits. It is only shared when the employer or plan sponsor needs it to manage your health plan.

Except for enrollment information or summary health information and as otherwise required by law, we only share your PHI with an employer or plan sponsor if they have guaranteed in writing that it will be kept private and won't be used improperly.



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To use or share your PHI for any other reason, we must get your written permission. If you give us permission, you may change your mind and cancel it. But it will not apply to information we've already shared.

Treatment Alternatives, Health Benefits, Fundraising, and Marketing

We may use and disclose your PHI to contact you about treatment alternatives, health-related benefits, products or services or to provide gifts of nominal value to you or your family. We may also contact you to raise funds for Health Alliance Plan or any of its subsidiaries or affiliates.

Organized health care arrangement

HAP and HAP affiliates covered by this Notice of Privacy Practices and Henry Ford Health and its affiliates are part of an organized health care arrangement. Its goal is to deliver higher quality health care more efficiently and to take part in quality measure programs, such as the Healthcare Effectiveness Data and Information Set. HEDIS is a set of standards used to measure the performance of a health plan. In other words, HEDIS is a report card for managed care plans.

The Henry Ford Health organized health care arrangement includes:

- HAP
- Alliance Health and Life Insurance Company
- Henry Ford Health

Henry Ford's organized health care arrangement lets these organizations share PHI. This is only done if allowed by law and when needed for treatment, payment or business tasks relating to the organized health care arrangement.

This list of organizations may be updated. You can access the current list at hap.org/privacy or call us at **(800) 422-4641 (TTY: 711)**. When required, we will tell you about any changes in a revised Notice of Privacy Practices.

Your rights

These are your rights with respect to your information. If you would like to exercise any of these rights, please contact us. The contact information is in the "Who to contact" section at the end of this document. You may have to make your requests in writing.

You have the following rights:

Right to see your PHI and get a copy

With some exceptions, you have the right to see or get a copy of PHI in records we use to make decisions about your health coverage. This includes our enrollment, payment, claims resolutions and case or medical management notes. If we deny your request, we'll tell you why and whether you have a right to further review.

You may have to fill out a form to get PHI and pay a fee for copies. We'll tell you if there are fees in advance. You may choose to cancel or change your request.

Right to ask us to change your PHI

If we deny your request for changes in PHI, we'll explain why in writing. If you disagree, you may have your disagreement noted in our records. If we accept your request to change the information, we'll make reasonable efforts to tell others of the change, including people you name. In this case, the information you give us must be correct. And we cannot delete any part of a legal record, such as a claim submitted by your doctor.



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Right to know about disclosures

You have the right to know about certain disclosures of your PHI. HAP does not have to inform you of all PHI we release. We are not required to tell you about PHI shared or used for treatment, payment and business tasks. And we do not have to tell you about information we shared with you or based on your authorization. But you may request a list of other disclosures made during the six years prior to your request.

Your first list in any 12-month period is free. However, if you ask for another list within 12 months of receiving your free list, we may charge you a fee. We'll tell you if there are fees in advance. You may choose to cancel or change your request.

Right to know about data breaches that compromise your PHI

If there is a breach of your unsecured PHI, we'll tell you about it as required by law or in cases when we deem it appropriate.

Right to ask us to limit how we use or share your PHI

You may ask us to limit how we use or share your PHI for treatment, payment or business tasks. You also have the right to ask us to limit PHI shared with family members or others involved in your health care or payment for it. We do not have to agree to these limits. But if we do, we'll follow them – unless needed for emergency treatment or the law requires us to share your PHI. In that case, we will tell you that we must end our agreement.

Right to request private communications

If you believe that you would be harmed if we send your PHI to your current mailing address (for example, in a case of domestic dispute or violence), you can ask us to send it another way. We can send it by fax or to another address. We will try to meet any fair requests.

You have a right to get a paper copy of this notice.

Opt-Out Options

We may use and disclose your medical information in a Health Information Exchange (HIE), when raising funds or conducting marketing campaigns as described in the sections above. In regard to fundraising, Health Alliance Plan or our OHCA Members may participate in these activities and we ask that you aid us in our efforts, while being confident that we are protecting your medical information. If you wish to opt-out of any of these activities, you have the right to request to do so in writing. If after choosing to opt-out you wish to opt-back-in, you may also do so in writing.

Changes to the privacy statement

We have the right to make changes to this notice. If we make changes, the new notice will be effective for all the PHI we have. Once we make changes, we'll send you the new notice by U.S. mail and post it on our website.



Notice of Privacy Practices

Who to contact

To exercise any of the rights listed above, contact Customer Service at **(800) 422-4641 (TTY:711)**

To opt out, opt back in or object to a specific use or disclosure, or if you have any questions about this notice or about how we use or share member information, please send a written request to:

Mail: HAP Information Privacy & Security Office
One Ford Place
Detroit, MI 48202

Email: IPSO@hfhs.org

Complaints

If you believe your privacy rights have been violated, you may file a complaint with us. Contact the Information Privacy & Security Office above or HAP's Compliance Hotline at **(877) 746-2501 (TTY: 711)**. You can stay anonymous. You may also notify the secretary of the U.S. Department of Health and Human Services of your complaint. We will not take any action against you for filing a complaint.

Original effective date: April 13, 2003

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At HAP, we're committed to helping you choose the right option for you

Call today!

HAP Sales Agent

(888) 441-0482 (TTY: 711)

8 a.m. to 8 p.m., seven days a week (Oct. 1 – March 31)

8 a.m. to 8 p.m., Monday through Friday (April 1 – Sept. 30)

Current Members Call HAP Customer Service

(888) 658-2536 (TTY: 711)

8 a.m. to 8 p.m., seven days a week (Oct. 1 – March 31)

8 a.m. to 8 p.m., Monday through Friday (April 1 – Sept. 30)

Or visit us online at **hap.org/assist**

